

**NORTH WALES DEAF ASSOCIATION
(CYMDEITHAS Y BYDDAR GOGLEDD CYMRU)**



**Annual Report and
Financial Statements**
for the year ended 31st March 2014

Company Limited by Guarantee No.2959589
Registered Charity No. 1048017

NORTH WALES DEAF ASSOCIATION

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Welcome to the Annual Report for 2013/14.

This year has been a particularly difficult year for North Wales Deaf Association financially. In July 2013 our partnership with Coleg Harlech/WEA ended due to their well reported financial difficulties. It meant that all the classes we had planned from September 2013 had to be cancelled and we also had to start charging for our lip-reading classes. This is something we have never had to do since we started teaching the classes way back in 1997. We also struggled to get other new projects funded and off the ground. When members of staff moved on to other posts, we were unable to replace them due to financial restraints and their duties were shared out amongst the remaining staff. In order to support the organisation and ensure services continued at the same level, all permanent NWDA staff took a 2% pay cut and some also reduced their working hours.

Things are looking a little brighter now with successful bids to WCVA's Volunteering in Wales Fund, Lloyds TSB and the funding of the Transition Team by the Betsi Cadwaldr Local Health Board. Applications for funding to the Big Lottery and Children in Need are through to the second stage and we should hear soon if we have been successful.

Our new Volunteer Co-ordinator will be looking to place 22 volunteers within the organisation over the next 9 months and we have a variety of opportunities available from gardening to reception duties, driving people to classes to IT support for individuals.

We have purchased our own building using the designated building fund, a grant from Garfield Weston for £25,000 and the remainder of the deposit coming from the 200 Club fund. Having our own building will enable us to reduce the costs of our accommodation and room hire charges. It will also provide us with an income from hiring our training rooms, spare office space and hot-desking facilities.

Our own building will give us scope to put on new courses and re-instate old ones. Our first English Course for BSL users started on the 15th September. The course is delivered in British Sign Language by our very own Holly Cuffin, who is qualified to teach Essential Skills. This course is the first of its kind in Wales and paves the way for other courses to be delivered in British Sign Language.

We also welcome ideas from our members and Deaf and hard of hearing people on what you would like to see the building used for. Are there new services you would like to see developed? Why not drop us a line, an e-mail or BSL clip and let us know your thoughts.

I would like to take this opportunity on behalf of NWDA Directors to thank all our supporters, volunteers, staff and members who have helped us continue to develop and deliver services for people with a hearing loss across North Wales. Your continued support is very much appreciated.

Jane Priestley
Manager

**NORTH WALES DEAF ASSOCIATION
(CYMDEITHAS BYDDAR GOGLEDD CYMRU)
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2014**

The Trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2014. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

Reference and Administrative Information

Registered Company number 2959589 (England and Wales)
Registered Charity number 1048017

Registered office
Unit 7/9
Conwy Business Centre
Junction Way
Llandudno Junction
LL31 9XX

Trustees

Ms C Jones - Chair

Ms E Fisher
Ms B Nirvana
Ms P Tabberer
Mrs S Watson
Rev. Gordon Howells
Rosemary Thompson
Val Owen – appointed January 2014
Mark Davies – Appointed January 2014

Company Secretary
J Priestley

Auditors
Aston Hughes & Co
Chartered Accountants and Statutory Auditors
Livingstone House
Llewelyn Avenue
LLANDUDNO
Conwy, LL30 2ER

Bankers
National Westminster Bank,
247 High Street,
Bangor, Gwynedd

Structure, Governance and Management

Governing Document

The Association was incorporated on 17th August 1994 as a company limited by guarantee, with a company registration number of 2959589 and has no share capital. The liability of each member in the event of winding up is limited to £1. The Association is registered with the Charity Commission. The registered charity number is 1048017.

The governing document of the Association is the Memorandum and Articles of Association, last amended at the Annual General Meeting held on the 2nd October 1999.

Recruitment and Appointment of Management Committee

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as members of the Management Committee. Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting.

North Wales Deaf Association represents people with varying degrees of hearing loss and seeks to ensure that the needs of all people with a hearing loss are appropriately reflected through the diversity of the trustee body. The charity has, through advertising in the newsletter, sought to identify people with a hearing loss who would be willing to become members of the management committee. The Association also recognises the importance of people with traditional business skills and individuals are approached to offer themselves for election to the Management Committee when a skills gap appears.

Trustee Induction and Training

Most trustees are already familiar with the practical work of the charity and are encouraged to take part in events that are run each year.

Additionally, new trustees without previous experience on a management committee are encouraged to attend a short training session with the Manager of the charity who covers:

- § The obligations of Management Committee members
- § The Memorandum and Articles of Association
- § Policies and Procedures
- § The business plan for the year including future plans and objectives
- § The last Annual Report and Financial Statements

New committee members are also encouraged to attend training provided by one of the local voluntary service councils on Roles and Responsibilities of Trustees and are handed a folder containing all of the above mentioned documents.

Risk Management

The Management Committee has conducted a review of the major risks to which the charity is exposed. The Management Committee have examined the major strategic, compliance, financial and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen the risks. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors. The Association has undergone the Practical Quality Assurance System for Small Organisations (PQASSO) level one self-assessment quality system and is working towards level two.

Organisational Structure

The North Wales Deaf Association has a Management Committee of nine, who meet on a bi-monthly basis and are responsible for the strategic direction and policy of the charity. Current members are from a variety of backgrounds relevant to the work of the charity. The secretary/manager also sits on the Committee but has no voting rights.

The day to day responsibility for the provision of the services rests with the Manager. The Manager is responsible for ensuring that the charity delivers the services specified to a high standard. The Manager is also responsible for the individual supervision of the staff team and also ensuring that the team continue to develop their skills and working practices in line with good practice.

The trustees confirm that they have complied with the duty in Section 4 of the Charities Act 2006 to have due regard to the Charity Commission's general guidance on public benefit.

Related Parties

The North Wales Deaf Association works closely with a number of national organisations which complement the charity's objectives. The Association is a member of Association of Sign Language Interpreters, Signature, Association of Teachers of Lip-reading to Adults, and the six voluntary service councils covering the North Wales region as well as Wales Council for Voluntary Action. North Wales Deaf Association is also a member of the Wales Deaf Consortium Group which is made up of organisations working with deaf people in Wales.

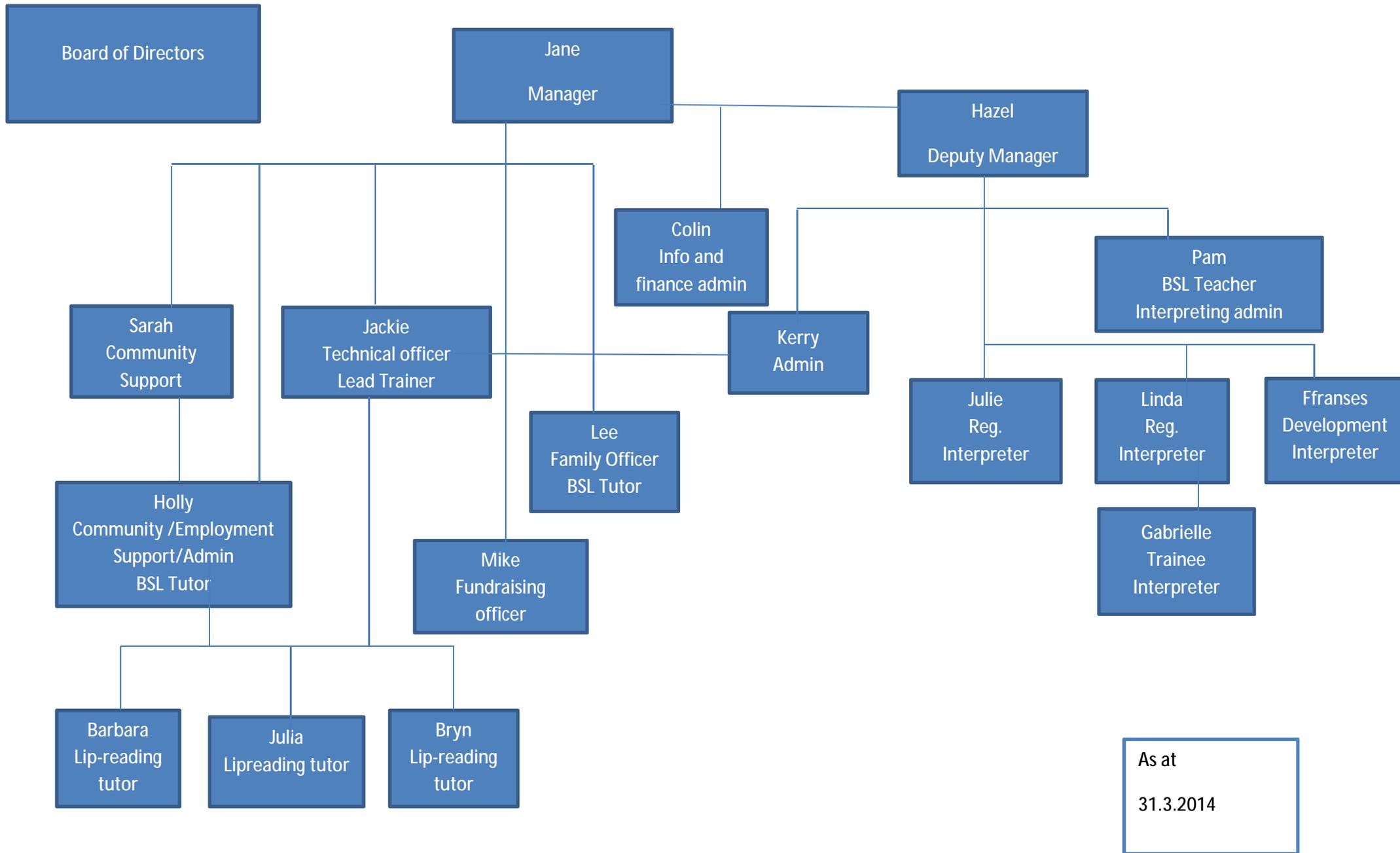
Objectives and Activities

The aims, objective and principal activity of the company is the support of profoundly deaf, deafened, deafblind and hard of hearing people within North Wales by the promotion, development and provision of appropriate facilities, services and resources with a purpose of public benefit for those effected by deafness.

The Association does this by providing:

- Advice and Information
- Deaf awareness, communication training and BSL Awareness training for businesses and service providers
- Educational Services
- Children's Services
- Equipment demonstrations and advice for deaf people
- Communication support services
- Community Advice and Support Service (previously known as Advocacy)
- Lip-reading classes
- Employment Service
- Lobbying for equal access to services and employment
- Promoting the Welsh Deaf identity

There have been no changes in policy since the last report.



As at
31.3.2014

DIRECTOR'S REPORT

Achievements and Performance

ADVICE AND INFORMATION

North Wales Deaf Association's Advice and Information Service is available Monday to Friday from 9am to 5pm. It can be accessed by telephone, text-phone, fax, e-mail, skype or by calling in personally at the office. Visitors to our offices are always welcome although appointments would be greatly appreciated.

We have a comprehensive library containing books and DVDs about deafness and sign language. We also have copies of information provided by statutory bodies in Sign Language. The library is regularly updated and books and DVDs can be borrowed by members for up to three weeks at a time. We have a range of periodicals, which can be read on our premises and also a wide variety of information leaflets, which can be taken away or posted out to interested people.

Every quarter a newsletter is published and some 2,500 copies are distributed across North Wales. The newsletter contains information about activities of the Association, local events and other information that may be of interest to people with a hearing loss. In addition to this we now issue a monthly e-bulletin to members and interested parties who have access to e-mail. North Wales Deaf Association also has a Facebook page NWDA Charity and Twitter account @NWDeafAssoc., to keep our members and supporters regularly informed of our activities.

Our website www.deafassociation.co.uk contains information about all our services, news items, events and ways to support NWDA. It also has a range of information available in BSL format, including our monthly e-bulletin and changes to the benefit system.

DEAF AWARENESS, BSL and MAKATON TRAINING

Deaf awareness training is one of the Association's core activities and we offer a variety of courses from one hour to 6 hour. We also offer a 3 hour BSL course with an option for a further 3 hour course as well as Makaton parts 1 and 2.

A deaf awareness course includes:

- Different deaf people and their communication needs, including an introduction to lipreading, fingerspelling and BSL.
- An introduction to the psychological effects of hearing loss.
- Essential communication skills for employees tailored to their workplace. Equalities
- Environmental equipment, Hearing aids basic maintenance and cleaning.

The training is always created with the purchaser, employee and client in mind.

Deaf Awareness Training Sessions 1st April 2013 to 31st March 2014

	Half day session	Full day session	TOTALS
Number of sessions	10	0	10
Number of staff trained	165	0	165

A selection of comments from evaluation forms and e-mails

Great hand-outs, really practical and fantastic session.

Absolutely fantastic session would be great to incorporate sign language into the training for all years.

Excellent - very helpful, plus interactive and engaging.

Really great practical session, experience wearing the ear plug was really good.

Makaton Courses 1st April 2013 to 31st March 2014

	Part 1	Part 2	TOTALS
Number of courses	3	0	3
Number of students	45	0	45

A selection of comments from evaluation forms and e-mails

Great training, looking forward to part 2

Found the training very useful to use in my workplace

Excellent, found the trainer very interesting and was a pleasure to learn.

LIP-READING GROUPS

Lip-reading groups provide a relaxed and friendly atmosphere in which to practice to lip-read with other deaf and hard of hearing people. The group at Llandudno Junction have continued on a monthly basis. The group now takes place on the last Friday of every month at the Conwy Business Centre from 2 pm to 4 pm. The group is supported by volunteer Rosemary Claydon, who talks about topical subjects, invites guest speakers and includes some lip-reading practice. Members of the group support each other to help them overcome some of the difficulties caused by hearing loss. Everyone is welcome. Transport to this group is available for people living locally.

LIP-READING CLASSES

Lip-reading classes are taught at various locations across North Wales. These include Wrexham, Mold, Rhyl, Abergele, Ruthin, Llandudno Junction, Caernarfon, Menai Bridge and Holyhead.

The classes are taught by Julia Donaldson, who qualified with the Agored Llip-reading teachers' certificate as well as Barbara Gillett and Bryn Waldron who are qualified with the Manchester Metropolitan University Teacher's Certificate in Speech Reading.

Venue	Number of Students	Venue	Number of Students
Ruthin	6	Wrexham	10
Mold	7	Abergele	8
Rhyl	6	Llandudno	6
Menai Bridge	6	Holyhead	8

LIPREADING TUTOR TRAINING COURSE

North Wales Deaf Association along with Wales Deaf Consortium organisations: Action on Hearing Loss and Wales Council for Deaf people, received funding from the Welsh Assembly Government to increase the availability of Lip-reading classes and support groups across Wales. In order to do this North Wales Deaf Association developed a Lip-reading Tutor Training Course which was delivered at Llandrillo College from September 2013 to June 2014. The course was made up of seven week long residential blocks, with additional observation, teaching practice, assignments and case studies to be completed in between the blocks. 16 students enrolled on the course with 11 students completing the course. Results for the course will be announced at the end of October 2014.

EDUCATION

Welsh Baccalaureate is still very popular, we have taught in four schools and four departments within Coleg Menai. To gain the qualification in the language module the students need to study a minimum of 20 hours of British Sign Language. The Education Officer's role is to teach the Sign Language and also Deaf Awareness and Deaf culture. More and more schools are electing British Sign Language as an option for this course.

Comment from a course" Thank you for teaching us this week. We are very grateful" from the children at Ysgol Ogwen, Bethesda.

DEAF CHILDREN'S SUPPORT OFFICER FOR GWYNEDD AND ANGLESEY

Since July 2009 we have received funding from Gwynedd and Anglesey to support children and families in these counties. The Deaf Children's Support Officer assists children with any type of hearing loss, from a small hearing loss right through to a profound loss. Support is available for children from birth to 18 years old.

The assistance includes:

- Help with equipment
- Support with the education statementing process
- Filling in forms eg. Disability Living Allowance and other grant forms
- Help with claiming benefits
- Discussions about interpretation and other forms of communication support
- Advice on support services provided by others
- Family events

Comments received about this project "A big thank you for everything you "all" do at NWDA. You are a fabulous support to my family especially my daughter. Thank you again."

Number of Visits carried out April 1st 2013 to March 31st 2014

COUNTIES	Home	Schools	Other/meetings
ANGLESEY	35	36	11
CONWY	10	19	32
DENBIGHSHIRE	0	0	0
FLINTSHIRE	0	0	2
GWYNEDD	52	85	44
WREXHAM	0	0	0

During this year we have supported five new families, two from Gwynedd, two from Anglesey and one from Conwy.

CONWY & CYSWLLT FAMILY SUPPORT GROUP

The Conwy & Cyswllt Family Support Group have met each month and some of the events that we organised were,

A visit to Colwyn Bay Theatre to see “Hey Diddle Diddle”, Tan y Ddraig Pottery Place in Llanberis , A visit to Oriel Mostyn Gallery in Llandudno, Bryn Celli Ddu Chamber on Anglesey, Outdoors Ropes and Ladders in Llanberis, and a visit to the Liverpool World Museum.



The Conwy & Cyswllt Family Support Group has been funded by Conwy Social Services since 1st April 2002 and by Gwynedd and Anglesey Social Services and Local Health Board since July 2009.



EQUIPMENT DEMONSTRATIONS AND TRY BEFORE YOU BUY SCHEME

The Disability Advisors of Conwy, Gwynedd and Anglesey Social Services have received support and advice about special equipment on a regular basis. Equipment demonstrations and assessments have been given to individuals both in the NWDA resource room and also in their own homes. Clients are offered as many options to obtain equipment as possible, with many people opting to purchase equipment themselves that has been evaluated and recommended by the Technical Officer. Other people have been referred to Social Services for equipment on long-term loan. Other demonstrations have taken place in larger groups including a number of Hard of Hearing Clubs, Women's Groups, Elderly People's Clubs as well as Youth Groups and Young People's Clubs.

County	Gwynedd	Anglesey	Conwy	Fire Service	TOTAL
Number of Home visits	141	77	378	137	733

This service is open to anyone and can be accessed by a visit to either the Mobile Information Unit or our resource room at NWDA, where a number of up-to-date items of equipment are kept. Due to the vast range of equipment available and the ever increasing cost, this service ensures our clients can make an informed choice when buying their own equipment. This is important now that many items available on loan from Social Services have been withdrawn due to cost cutting measures.

NWDA work with number of equipment suppliers such as Solutions, Hearing Products International, British Telecom to ensure our trial products are current and still commercially available. We also keep an open eye on the high street retailers so as to be able to inform our clients of current special offers! Telephones are the main items people wish to try out before purchase and we have upwards of 12 phones at any one time. Once an item is purchased the service continues with support from the Rehabilitation Officer to ensure the clients are able to use the equipment efficiently.

NWDA now have a very important role working with the North Wales Fire and Rescue Service to assess and fit appropriate smoke alarms and alerting units to deaf and hard of hearing people.

COMMUNICATION SUPPORT SERVICES

Grants are received from the Social Service Departments and Local Health Boards of Gwynedd, Ynys Môn and Conwy and Flintshire County Council. The Association now provides communication services to 23 Deaf people in their employment, either through support from the Employment Service or their employers.

Communication Support Services for Health Care settings From 1st April 2013 to 31st March 2014

Area	Conwy	Gwynedd	Ynys Môn	Other
Number of Assignments	386	123	49	2

Total number of assignments for Health Care settings 560

**Communication Support Services excluding Health Care settings
From 1st April 2013 to 31st March 2014**

Area	Conwy Social Services	Gwynedd Social Services	Ynys Môn Social Services	Flintshire County Council	NWDA	Other	Agency
Number of Assignments	32	10	5	25	17	590	32

Total number of non-health assignments is 711

Communication Support at Colleges and further education

Establishment	Number of Courses	Number of students	Note-taker Sessions	Interpreter Sessions	CSW sessions	Total number of sessions
WEA	1	2	0	10	0	10

Total number of Interpreting Assignments carried out from 1st April 2013 to 31st March 2014 is **1271**

Total number of assignments using freelance communication support during the year is **5**

Number of official complaints received about the service **0**

COMMUNITY ADVICE AND SUPPORT SERVICE

The service covers translation of daily correspondence, assistance with replies and making telephone calls on behalf of the client, informed independent advice, assisting clients to access appropriate statutory services and provide on-going support when needed.

The service is now in its 14th year and continues to go from strength to strength. What started as a part-time service of 2 ½ days a week has now grown to a full time role plus one part-time role covering Conwy, Gwynedd, Flintshire, Ynys Mon and Denbighshire.

The service assists with a drop in for people living in the Conwy area, and is held fortnightly on a Friday at the office, a coffee morning drop-in at Mold each Wednesday and a drop in clinic in Rhyl on a Friday afternoon. Holly offers an outreach service for people from Denbighshire who have issues getting to and from Rhyl. These drop-ins continue to be a great success as people are more likely to come along and get a letter translated whilst having a chat rather than booking an appointment for something they may see as trivial.

The range of service available is almost limitless, and is summed up by comments made by some of the users. One described Sarah as being a “*breath of fresh air*” and another that she was like an emergency service, “*if there is a fire I immediately think - Fire Service, get a letter about benefits – it’s like a flashing light going off saying Sarah, Sarah*”.

	Conwy	Gwynedd	Ynys Mon	Flintshire	Denbighshire	Total
Number of Clients	42	12	6	33	18	111
Number of Appointments	274	83	49	466	191	1063

Job Type						
Translation	228	83	44	283	107	745
Phone Calls	80	34	18	262	86	480
Other Work	126	24	16	161	34	361
E-mails	126	27	15	650	122	940
SMS	233	107	56	1444	24	1864
Total	793	275	149	2800	373	4390

COMMUNITY VOICE

North Wales Deaf Association is part of a nine organisation portfolio involved in the Community Voice project for people who live on Anglesey. The aim of the project is to give a voice to the ordinary citizen in the running of public services. This is a 4 year project which started in April 2013. In the first year we held 6 forum meetings and visited 12 locations on Anglesey discussing how services are delivered and how they could be improved to meet the needs of people with a hearing loss. A wide range of topics were raised and in the second year we will be concentrating on two of the main problems identified. These are raising awareness of the problems faced by people with hearing loss when accessing health services and banks and services to families with children who have hearing loss.

LOBBYING FOR EQUAL ACCESS

The Association has lobbied for and supported individual members of the Association with their requests for environmental equipment, rights to communication support and rights to Disability Living Allowance.

Consultation meetings have been arranged between members of the Deaf Community and Flintshire Social Services.

Lobbying on a Wales basis has taken place through the Wales Deaf Consortium. The Consortium is made up of North Wales Deaf Association, British Deaf Association, National Deaf Children's Society, Action on Hearing Loss, Deaf Access Cymru and Wales Council for Deaf People.

PROMOTING THE WELSH DEAF IDENTITY

The Association has had information stands at various events across the North Wales area. Talks have also been given by the Technical Officer, Manager, Fund Raising Officer and Information Officer to various interested parties; these included: Rotary groups, Women's Institute and other smaller groups.

VOLUNTEERS

The Association has enlisted the help of a number of volunteers for various tasks. These include fund raising, being Directors on the Board and assisting with administrative duties that the Association has undertaken during this financial year.



WORK EXPERIENCE

Every year, North Wales Deaf Association provides work experience for students and pupils. This year we have provided work experience through a regular placement from Work Opportunities, who visits our office once per week for two hours to gain experience in working in an office environment. During July 2013, two year 9 pupils from two different schools in Conwy County volunteered for one week's work experience at North Wales Deaf Association. .

FUNDRAISING ACTIVITIES

During the period 1st April 2013 to 31st March 2014 a part time Fundraising Officer was employed by North Wales Deaf Association to help generate unrestricted funds for the charity and to also help raise funds for specific projects both new and existing.

Whilst no specific monetary targets were set the role has produced a significant amount of funding for the period in question. There is a healthy list of pending applications for funding awaiting responses and the role enables the charity to respond quickly to any opportunities that exist for funding.

REVIEW OF FINANCIAL POSITION

Funding during 2013/14 has been received from Anglesey, Conwy, Denbighshire, Flintshire and Gwynedd County Councils and Anglesey, Conwy and Gwynedd Local Health Boards for Service Level Agreements. These are signed contracts for agreed level of service for a set sum of money.

Funds have been received from the following charitable trust funds:-

- Albert Hunt Trust
- Santander Foundation

A grant was also received from Awards for All (part of the National Lottery) to enable us to put on our Big Information Day.

We were successful in applying for 4 year National Lottery funding to be part of the Community Voice project on Anglesey.

We received grants from 24 Town and Community Councils totalling £4,535. This included grants of £600 from Conwy town council, £1050 from Llandudno Town Council and £1800 from Colwyn Bay Town Council.

We also received donations of £914 from North Wales Aces Scooter Club, £600 from Llanrwst Cricket Club plus donations from the Royal British Legion (Llanrwst), Yorkshire Building Society and donations from private individuals.

Donations have also been received from legacies and in memoriam.

We have raised £237 online through:-

Online Shopping <http://www.easyfundraising.org.uk/causes/nwdeafassoc/>

Sales of interpreting services and deaf awareness, BSL and Makaton training continue to contribute significantly to the finances of the organisation.

The organisation prepares regular management accounts that are discussed at the board meetings.

FUTURE OF THE ASSOCIATION

Core funding has been secured for the year 2014/15 with Anglesey, Flintshire, Gwynedd, Conwy and Denbighshire Social Services including monies to support the Community Support Service.

The interpreting service is being funded for the year 2014/15 by Gwynedd, Anglesey, Flintshire, and Conwy Social Services, together with sale of service to other organisations, colleges, businesses, agencies and individuals.

Our Service Level agreement for Health Interpreting Services came to an end on the 31st March, 2014. However, we successfully tendered for a transition contract to support Deaf people with the transition from NWDA and Action on Hearing Loss interpreting services over to the Welsh Translation Services (WITS) operated by Gwent Police. All of NWDA's interpreters are registered to provide services via WITS so our clients can still choose to receive a service from NWDA interpreters for health appointments if they wish.

We have also been successful in applying for funding for a part-time Volunteer Co-ordinator post from WCVA's Volunteering in Wales Fund. This project will run for 9 months, until March, 2015. Lloyds TSB Foundation have also agreed a grant which will enable NWDA to register with Agored and Signature to deliver accredited training courses and also undergo quality mark assessments through PQASSO and The Advice Service for the next two years.

Further applications for projects have been submitted to Children in Need and The Big Lottery and we should hear if we are successful shortly.

In July 2011, North Wales Deaf Association moved premises and is now at the Conwy Business Centre, Junction Way, Llandudno Junction, LL31 9XX. The lease is for 3 years until July 2015. We have now given three months' notice on the premises as North Wales Deaf Association purchased its own building at 77 Conway Road, Colwyn Bay on the 5th August, 2014. The deposit for the building came from a grant from Garfield Weston of £25,000, plus the designated building fund and also from our own 200 club fund.

The Association is viable and will continue to provide services as outlined on page 8.

RESERVES POLICY

The Directors have reviewed its reserves policy and determined that the unrestricted general funds held by the charity should aim to be six months of income received. This provides sufficient funds for the charity to operate whilst waiting payment of grants and to respond to emergency applications for grants and fund raising initiatives which arise from time to time. The present level of reserves available to the charity is £246,434.

Independent examiner's report to the Trustees of North Wales Deaf Association

I report on the accounts of the company for the year ended 31 March 2014, which are set out on pages 18 to 24

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

Having satisfied myself that the charity is not subject to audit under Part 16 of the Companies Act 2006 and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

which gives me reasonable cause to believe that, in any material respect, the requirements:

(a) to keep accounting records in accordance with section 386 of the Companies Act 2006, and

(b) to prepare accounts which accord with the accounting records, comply with the accounting requirements of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities (revised 2005)

have not been met, or

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....
Mr Gareth Lowe BSc ACA (Senior Statutory Auditor)

for and on behalf of:

Aston Hughes & Co, Chartered Accountants and Statutory Auditors

Selby Towers, 29 Princes Drive

Colwyn Bay

LL29 8PE

Date: 16th September, 2014

NORTH WALES DEAF ASSOCIATION
(CYMDEITHAS BYDDAR GOGLEDD CYMRU)
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2014

	<u>Note</u>	<u>Unrestricted</u> <u>Fund</u> £	<u>Restricted</u> <u>Fund</u> £	<u>Total</u> <u>2014</u> £	<u>Total</u> <u>2013</u> £
Incoming Resources					
Incoming Resources from generated funds:					
<i>Voluntary income</i>					
Donations & Grants	2	18,534		18,534	29,557
<i>Activities for generating funds</i>					
Fundraising activities		7,353		7,353	7,601
Fundraising for specific purposes			6,257	6,257	7,375
Investment Income		2,808		2,808	4,406
Incoming resources from charitable activities:					
Grants & contracts	3	228,289	19,221	247,510	287,867
Training & Service Provision	4	144,052		144,052	179,642
Other incoming resources					
Gain on disposal of fixed asset		1,800		1,800	
Total Incoming resources		402,836	25,478	428,314	516,448
Resources expended					
Cost of generating funds:					
Fundraising costs		7,714		7,714	7,518
Charitable activities	5	440,626	25,689	466,315	475,297
Governance costs	6	7,436		7,436	9,669
Total Resources expended		455,776	25,689	481,465	492,484
Net Income/(expenditure) for the year	7	(52,940)	(211)	(53,151)	23,965
Transfer between Funds		(2,330)	2330	0	0
Net Movement in Funds for the Year		(55,270)	2,119	(53,151)	23,965
Total funds brought forward		351,704	7,007	358,711	334,746
Total funds carried forward		296,434	9,126	305,560	358,711

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities

NORTH WALES DEAF ASSOCIATION
(CYMDEITHAS BYDDAR GOGLEDD CYMRU)
(REGISTRATION NUMBER 02959589)
BALANCE SHEET
AT 31 MARCH 2014

	<u>Note</u>	<u>2014</u>		<u>2013</u>	
		£	£	£	£
<u>FIXED ASSETS</u>					
Tangible Assets	9		13,548		11,218
<u>CURRENT ASSETS</u>					
Debtors	10	49,769		120,950	
Cash at bank and in hand		<u>258,349</u>		<u>246,202</u>	
		308,118		367,152	
<u>CREDITORS</u>					
Due within one year	11	<u>16,106</u>		<u>19,659</u>	
<u>NET CURRENT ASSETS</u>	12		292,012		347,493
<u>TOTAL ASSETS LESS</u>					
<u>CURRENT LIABILITIES</u>	13		<u><u>305,560</u></u>		<u><u>358,711</u></u>
<u>CAPITAL AND RESERVES</u>					
<u>Unrestricted Funds</u>					
General fund	14		246,434		301,704
Designated Building Fund	14		50,000		50,000
Restricted Funds	14		9,126		7,007
			<u><u>305,560</u></u>		<u><u>358,711</u></u>

For the financial year ended 31 March 2014, the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476.

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting record and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on and were signed on its behalf by:

Date: 16th September, 2014

Trustee

NORTH WALES DEAF ASSOCIATION
(CYMDEITHAS BYDDAR GOGLEDD CYMRU)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2014

1 ACCOUNTING POLICIES

a. Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

b. Fixed Assets

All Fixed Assets apart from those purchased by specific fundraising projects are capitalised at cost.

Assets below £500 are not capitalised.

Depreciation has been calculated at a rate suitable for writing off the assets of the company over their useful lives

The rate applied has been:

Fixtures and fittings	15% reducing balance
Computer equipment	33% reducing balance
Motor vehicles	25% Straight line

c. Donations and grants

Income from donations and grants, including capital grants, is included in incoming resources when these are receivable, except as follows:

* When donors specify that donations and grants given to the charity must be used in future accounting periods, the income is deferred until those periods.

*When donors impose conditions that have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the pre-conditions are met.

*When donors specify that donations and grants, including capital grants, are for particular restricted purposes, which do not amount to pre-conditions regarding entitlement, this is included in incoming resources of restricted funds when receivable.

d. Legacies

Income from legacies are included in incoming resources when the organisation becomes legally entitled to the asset and the value recorded can be with sufficient reliability.

e. Interest receivable

Interest is included when receivable by the charity

f. Operating leases

Operating lease rentals are charged to the Income and Expenditure account as incurred.

g. Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis.

Certain expenditure is directly attributable to specific activities and has been included in those categories.

Where items of expenditure involved more than one cost category the basis of apportionment is as follows

	Fundraising	Direct Charitable	Governance
Salaries			
Manager		90%	10%
Fundraiser	25%	75%	

h. Pension costs

The company operates a defined contribution pension scheme. Contributions payable to this scheme are charged to the income and expenditure account in the period to which they relate. These contributions are invested separately from the company's assets.

i. Unrestricted Funds

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the Charity without further specified purpose and are available as general funds.

j. Designated Funds.

Designated funds are unrestricted funds earmarked by the Directors for particular purposes.

k. Restricted Funds

Restricted funds are to be used for specific purposes, within the objects of the charity, as laid down by the donor.

2 DONATIONS AND GRANTS

	2014 £	2013 £
Donations	2,041	1,707
Gift Aid Reclaimed	157	158
Membership Income	1,309	1,542
Legacies	15,027	26,150
Total	18,534	29,557

3 GRANTS

	2014 £	2013 £
General Fund		
Conwy County Council	50,441	50,441
Denbighshire County Council	17,878	15,144
Flintshire County Council	32,232	32,232
Gwynedd County Council	25,710	25,711
Wrexham Council	2,000	0
Ynys Mon County Council	14,569	14,569
BCUHB - Communication Support	64,060	74,500
BCUHB - Transition Team	1,500	0
Deaf Children's Support	19,899	20,070
	<u>228,289</u>	<u>232,667</u>
Restricted Funds		
Medrwn Mon - Community Voice	17,757	0
Lottery Rehabilitation & outreach	0	33,278
WCVA Employment Project	0	7,235
Lloyds Employment Project	0	10,000
Step into Work	0	3,139
North Wales Fire Service	1,464	1,548
Total	247,510	287,867

4 INCOME FROM TRAINING AND SERVICE PROVISION

	2014 £	2013 £
Interpreting	95,541	128,409
Training Income	10,468	14,680
Children's Support Services	752	464
Environmental equipment sales	1,150	2,403
Lip reading Income	16,263	18,246
Lip reading Tutor Course	16,850	11,703
Sundry	3,028	3,737
Total	144,052	179,642

5 DIRECT CHARITABLE EXPENDITURE

	Unrestricted Funds £	Restricted Funds £	Total 2014 £	Total 2013 £
Provision of services				
Salaries	353,666	14,823	368,489	362,885
Cost of services	41,266	1,477	42,743	56,263
Office expenditure	39,707	511	40,218	42,021
Specific projects		8,878	8,878	9,714
Depreciation	5,987		5,987	4,414
Total	440,626	25,689	466,315	475,297

6 GOVERNANCE COSTS

Salaries	4,935	0	4,935	4,720
Premises and Office expenditure	343	0	343	1,325
Auditors' remuneration	0	0	0	3,624
Independent review	1,250	0	1,250	0
Accountancy Costs	908	0	908	0
	<u>7,436</u>	<u>0</u>	<u>7,436</u>	<u>9,669</u>

7 NET INCOMING (OUTGOING) RESOURCES FOR THE YEAR

This is stated after charging:

	2014	2013
	£	£
Depreciation	5,987	4,414
Audit and Accountancy	908	3,625
Independent review	1,250	0
	<u>1,250</u>	<u>0</u>

No trustees received remuneration from the Charity during the year.

Travel costs amounting to £47.50 (2013 - £0) were reimbursed to 1 trustees (2013 - 0 trustee)

8 STAFF COSTS AND NUMBERS

Staff costs were as follows:

	2014	2013
	£	£
Salaries	326,195	323,596
Social Security costs	26,786	26,095
Pension costs	19,380	18,727
Miscellaneous	3,495	2,463
	<u>375,856</u>	<u>370,881</u>

No employee earned £60,000 or more

The average number of employees during the year was

	2014	2013
Direct Charitable Activities	12	12
Management & Administration	4	5
Total	<u>16</u>	<u>17</u>

PENSION COSTS

Defined contribution scheme

The company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £19,380 (2013: £18,727)

9 TANGIBLE FIXED ASSETS

	<u>Fixtures and Fittings and Equipment</u>	<u>Motor Vehicles</u>	<u>Total</u>
	£	£	£
<u>COST</u>			
At 1 April 2013	38,075	103,181	141,256
Additions	4,017	4,300	8,317
Disposals		-7,900	-7,900
At 31 March 2014	<u>42,092</u>	<u>99,581</u>	<u>141,673</u>
<u>DEPRECIATION</u>			
At 1 April 2013	34,622	95,416	130,038
Charge for the year	1,857	4,130	5,987
Eliminated on disposal		-7,900	-7,900
At 31 March 2014	<u>36,479</u>	<u>91,646</u>	<u>128,125</u>
<u>NET BOOK VALUE</u>			
At 31 March 2013	<u>3,453</u>	<u>7,765</u>	<u>11,218</u>
At 31 March 2014	<u>5,613</u>	<u>7,935</u>	<u>13,548</u>

The net book value at 31 March 2014 represents fixed assets used in the relief of profoundly deaf, deafblind and hearing impaired people within North Wales.

10 DEBTORS

	2014	2013
	£	£
Trade debtors	40,692	115,394
Accrued Income	9,077	5,556
	<u>49,769</u>	<u>120,950</u>

11 CREDITORS - due within one year

	2014	2013
	£	£
Trade creditors	5,165	7,146

Accruals	10,941	12,513
	<u>16,106</u>	<u>19,659</u>

12 OPERATING LEASE COMMITMENTS

The following operating lease payments are committed to be paid within one year

	2014 £	2013 £
Expiring		
Within on year	9,958	17,070
Between one and five years	1,233	1,233
	<u>11,191</u>	<u>18,303</u>

13 ANALYSIS OF NET ASSETS BETWEEN FUNDS

Fund balances at 31 March 2014 are represented by:

	Total <u>2014</u> £	General <u>Fund</u> £	Designated <u>Building Fund</u> £	Restricted <u>Funds</u> £
Fixed assets	13,548	13,548		
Current assets	308,341	249,215	50,000	9,126
Current liabilities	(16,329)	(16,329)		
	<u>305,560</u>	<u>246,434</u>	<u>50,000</u>	<u>9,126</u>

The Designated Building Fund represents funds set a side by the Directors to purchase premises in the future.

14 FUNDS

The income of funds of the charity include restricted funds.

	At 1 April 2013 £	Incoming Resources £	Outgoing Resources £	Transfers £	At 31 Mar-14 £
Restricted funds					
Befriending Scheme	4,573	889	792		4,670
Community Voice	0	17,757	15,616		2,141
Awards for All	0	4,802	8,596	(3794)	0
Other	2,434	2,030	685	1,464	2,315
	<u>7,007</u>	<u>25,478</u>	<u>25,689</u>	<u>(2330)</u>	<u>9,126</u>
Unrestricted funds					
General reserve	301,704	402,836	455,776	2330	246,434
Designated building fund	50,000				50,000
	<u>358,711</u>	<u>428,314</u>	<u>481,465</u>	<u>0</u>	<u>305,560</u>

Purpose of restricted funds:

Befriending Scheme - The scheme is to provide a monthly social group to prevent isolation. Funding this year has been received from donations by individuals who have used the service.

Community Voice - Administered on Ynys Mon by Medrwn Mon NWDA is one of 9 partners involved in this scheme which will run for 4 years to enable local citizens to have more input into services and how they are run.

Awards for All - Grant towards the cost of Big Information Day, balance of costs to be paid from general funds.

Other - Monies for specific purposes from various Charitable Trusts and North Wales Fire and Rescue Service.

Transfer of funds -

Transfers relate to the overspend on the Big Information Day and the transfer into general funds for home fire safety checks carried out.

Sufficient resources are believed to be available to enable every fund to be used in accordance with any restriction imposed.

Deaf Awareness and British Sign Language Training



**Accredited and non-
accredited courses**

**Half Day and Full Day
short courses
for businesses, service
providers and employers**

**North Wales Deaf
Association
Unit 7/9
Conwy Business Centre
Junction Way
Llandudno**

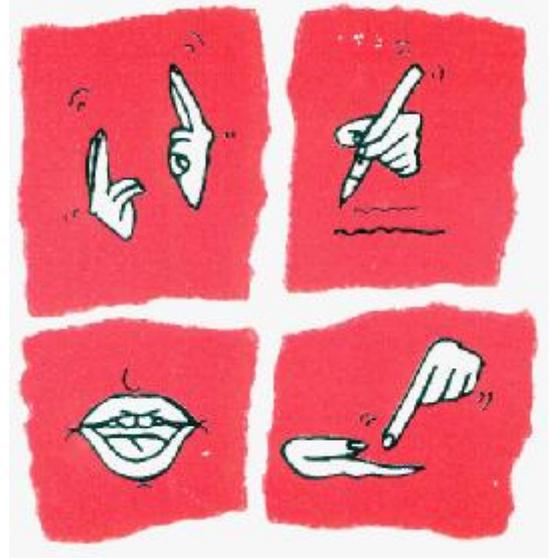
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North Wales Deaf Association



Interpreting

&

Communication Services

Providing

BSL interpreters

Note-takers

Lip-speakers

Deafblind

communication

Speed-text